

THIS FORM IS STANDARDIZED FOR USE IN MANY COMMUNITIES.  
SOME OPTIONS MAY NOT BE AVAILABLE IN YOUR COMMUNITY.



**MANY COMMUNITIES PROHIBIT ABOVE-GROUND POOLS**

**Design Review Board Application - Swimming Pool**

There is a required, non-refundable, Submittal Fee. Normal Processing\*\* (within 30 days) IS \$25. Expedited Handling\*\* (within 14 days) is \$45. Make check payable to "Omni Community Association Managers." Visit [www.omnihoa.com](http://www.omnihoa.com) for additional information. ONLY ONE FEE IS REQUIRED IF MULTIPLE APPLICATIONS ARE PART OF A SINGLE SUBMITTAL. \*\*Processing times are approximate and may be longer if Submittals have multiple Applications, and/or in communities with special procedures.

**HOMEOWNER INFORMATION:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_

**THE APPROVAL, CONDITIONAL APPROVAL OR DISAPPROVAL OF YOUR APPLICATION WILL BE SENT TO YOU VIA E-MAIL TO YOUR E-MAIL ADDRESS THAT IS REGISTERED WITH THE ASSOCIATION AND/OR E-MAIL ADDRESS PROVIDED BELOW.**

Contact Number: \_\_\_\_\_ Contact e-mail address : \_\_\_\_\_

**PLEASE COMPLETE ALL PERTINENT INFORMATION FOR PROCESSING**

Community Name: \_\_\_\_\_ Lot/Unit No.: \_\_\_\_\_

Contractor (if applicable), Name, Phone Number and E-mail address: \_\_\_\_\_

<b><u>Proposed Action:</u></b>	<b><u>Affected Feature/Item:</u></b>
<b><u>Pool Dimensions:</u></b>	Pool Fence - Submit separate application.
<b><u>Dimensions of Pool Deck:</u></b>	If retaining wall and/or screening are proposed, submit separate application(s).
<b><u>Pool Type (choose all that apply):</u></b>	Fiberglass      Concrete      Vinyl      Other: _____

**Access for Pool Installation Equipment:**

**FOR SWIMMING POOL APPLICATIONS, THE SITE PLAN AS REQUIRED BELOW MUST SHOW THE LOCATION AND DIMENSIONS OF THE POOL, POOL DECK AND ALL POOL ACCESSORY EQUIPMENT (PUMPS, HEATERS, ETC.). SCREENING MAY BE REQUIRED. YOUR SUBMITTAL MUST INCLUDE DIMENSIONED TOPOGRAPHIC DRAWINGS SHOWING YARD SLOPE BEFORE AND AFTER POOL INSTALLATION. POOLS ALSO REQUIRE FENCING, SO A SEPARATE APPLICATION FOR FENCING MUST ALSO BE SUBMITTED AND THE FENCE LOCATION MUST BE SHOWN ON THE SITE PLAN.**

**CAUTION:** By definition, an "in-ground pool" may not extend more than one foot (1.0') above the grade of the yard as it exists prior to the installation of the pool. Yards with more than one foot of slope in the area in which the pool is desired, may not be suitable, or approved, for pool installation. Any pool installed that extends more than 1' above pre-existing grade is an 'above-ground' pool and is subject to forced removal at the expense of the Owner of the Lot on which the pool is erected. By submitting this Application you acknowledge having read and understood this cautionary statement.

**ALL SUBMITTALS must include a copy of a Site Plan (Lot Survey), being an 'overhead view' of your Property with the location of all existing and proposed improvements marked. Existing fencing on your Property, OR ON ADJACENT LOT(s) must be marked with "o"s. ALL SUBMITTALS must also include an Elevation Plan, being drawings or pictures showing what the proposed Improvements will look like when viewed from ground level. POOLS ARE ONLY PERMITTED IN REAR YARDS, AND NEITHER POOLS NOR POOL FENCES MAY CROSS SIDE YARD BUILDING SETBACK LINES, FREQUENTLY SHOWN ON PLATS AND SURVEYS AS "B/L").**

**REQUIRED DOCUMENTS:**

SITE PLAN (Lot Survey) showing an aerial view of entire Lot and all existing and proposed Improvements

ELEVATION PLAN (Pictures/Drawings) showing what proposed Improvements will look like when viewed from the side

**Application and supporting documents should be uploaded to the Omni Portal App, or (i) mailed to Omni Community Association Managers, Attn: Design Review Board, P.O. Box 395, Grove City, OH 43123, or (ii) emailed to [drb@omnihoa.com](mailto:drb@omnihoa.com). **\*\*Processing does not begin until a complete application is submitted, including payment of the processing fee\*\*****