

THIS FORM IS STANDARDIZED FOR USE IN MANY COMMUNITIES. SOME OPTIONS SHOWN MAY NOT BE AVAILABLE IN YOUR COMMUNITY.



Design Review Board Application - DOOR; STORMDOOR; WINDOWS

There is a required, non-refundable, Submittal Fee. Normal Processing (within 30 days**) is \$35. Expedited Handling (within 14 days**) is \$55. Make your check payable to "Omni Community Association Managers." Visit www.omnihoa.com for additional information. **ONLY ONE FEE IS REQUIRED FOR UP TO 3 APPLICATION FORMS SENT AS SINGLE SUBMITTAL.** **Processing times are approximate, and may be longer if multiple Applications are Submitted, or if your Community has special review requirements.

HOMEOWNER INFORMATION:

Name: _____ Address: _____

City/State/Zip: _____

THE APPROVAL, CONDITIONAL APPROVAL OR DISAPPROVAL OF YOUR APPLICATION WILL BE SENT TO YOU VIA E-MAIL TO YOUR E-MAIL ADDRESS THAT IS REGISTERED WITH THE ASSOCIATION AND/OR E-MAIL ADDRESS PROVIDED BELOW.

Contact Number: _____ Contact e-mail address : _____

PLEASE COMPLETE ALL PERTINENT INFORMATION FOR PROCESSING

Community Name: _____ Lot/Unit No.: _____

Contractor (if applicable), Name, Phone Number and E-mail address:

Proposed Action: _____ **Item:** _____

Color of House: _____ **Color of Proposed Door/Window(s):** _____

Provide a picture of the entire side of the house on which the door/window(s) is to be located

Provide a picture of the proposed door(s)/window(s)

Include any additional information you want considered:

*Application and supporting documents should be uploaded to Omni's Frontsteps Community App, or (i) mailed to Omni Community Association Managers, Attn: Design Review Board, P.O. Box 395, Grove City, OH 43123, or (ii) emailed to drb@omnihoa.com. ****Processing does not begin until a complete application is submitted, including payment of the processing fee*****