

**SOME OPTIONS MIGHT NOT BE AVAILABLE IN YOUR COMMUNITY.**

**Design Review Board Application - Fencing**

There is a required, non-refundable, Submittal Fee. Normal Processing (within 30 days\*\*) is \$35. Expedited Handling (within 14 days\*\*) is \$55. Make check payable to "Omni Community Association Managers." Go to [www.omnihoa.com](http://www.omnihoa.com) for additional information. ONLY ONE FEE IS REQUIRED FOR UP TO 3 APPLICATION FORMS SENT AS SINGLE SUBMITTAL. \*\*Time periods are approximate. Submittals of multiple Applications, and processing in communities with special procedures, may take longer.

**HOMEOWNER INFORMATION:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_

**THE APPROVAL, CONDITIONAL APPROVAL OR DISAPPROVAL OF YOUR APPLICATION WILL BE SENT TO YOU VIA E-MAIL TO YOUR E-MAIL ADDRESS THAT IS REGISTERED WITH THE ASSOCIATION AND/OR E-MAIL ADDRESS PROVIDED BELOW.**

Contact Number: \_\_\_\_\_ Contact e-mail address : \_\_\_\_\_

**PLEASE COMPLETE ALL PERTINENT INFORMATION FOR PROCESSING**

Community Name: \_\_\_\_\_ Lot/Unit No.: \_\_\_\_\_

**Contractor (if applicable), Name,Phone Number and E-mail address:**

**Proposed Action:** \_\_\_\_\_ **Affected Feature/Item:** \_\_\_\_\_

**Fenced Connection at House:**

**Proposed Fence Height:**

**Fencing Materials** (choose all that apply):      Wood                  Vinyl                  Composites  
  
Metal (specify: \_\_\_\_\_ )                  Other: \_\_\_\_\_

**Setback:** \_\_\_\_\_ Will fence be closer than 4' to existing fence on adjacent Lot?

**Finish Color(s)/Treatment(s):**

**Fence Style:**

**Fence Top Style:**

**Scalloped?**

**Summary Description:**

**ALL SUBMITTALS must include a copy of a Site Plan (Lot Survey), being an 'overhead view' of your Property with the location of all existing and proposed improvements marked. Existing fencing on your Property, OR ON ADJACENT LOT(s) must be marked with "o"s; proposed new fencing locations must be marked with "x"s. ALL SUBMITTALS must also include an Elevation Plan, being pictures/drawings showing what the proposed fencing will look like when viewed from the side. FENCES ON CORNER LOTS USUALLY MAY NOT CROSS FRONT OR SIDE YARD BUILDING SETBACK LINES, WHICH ARE FREQUENTLY SHOWN ON PLATS AND SURVEYS AS "B/L".**

**REQUIRED DOCUMENTS:**

**SITE PLAN** (Lot Survey) showing overhead view of the entire Lot and all existing and proposed Improvements.      **ELEVATION PLAN** (Pictures/Drawings) showing what proposed Improvement will look like when viewed from the side.

*Application and supporting documents should be uploaded to Omni's Frontsteps Community App, or (i) mailed to Omni Community Association Managers, Attn: Design Review Board, P.O. Box 395, Grove City, OH 43123, or (ii) emailed to [drb@omnihoa.com](mailto:drb@omnihoa.com). **\*\*Processing does not begin until a complete application is submitted, including payment of the processing fee\*\****