

THIS FORM IS STANDARDIZED FOR USE IN MANY COMMUNITIES. SOME OPTIONS INCLUDED BELOW MAY NOT BE APPROVABLE IN YOUR COMMUNITY



Design Review Board Application - SOLAR PANELS

There is a required, non-refundable, Submittal Fee. Normal Processing (within 30 days**) is \$35. Expedited Handling (within 14 days**) is \$55. Make your check payable to "Omni Community Association Managers." Visit www.omnihoa.com for additional information. ONLY ONE FEE IS REQUIRED FOR UP TO 3 APPLICATION FORMS SENT AS SINGLE SUBMITTAL. **Processing times are approximate, and may be longer at certain times of year, or if multiple Applications are Submitted, or if your Community has special review requirements.

HOMEOWNER INFORMATION:

Name: _____ Address: _____

City/State/Zip: _____

THE APPROVAL, CONDITIONAL APPROVAL OR DISAPPROVAL OF YOUR APPLICATION WILL BE SENT TO YOU VIA E-MAIL TO YOUR E-MAIL ADDRESS THAT IS REGISTERED WITH THE ASSOCIATION AND/OR E-MAIL ADDRESS PROVIDED BELOW.

Contact Number: _____ Contact e-mail address : _____

COMPLETE ALL PERTINENT INFORMATION AND SUBMIT ALL REQUIRED DOCUMENTS FOR PROCESSING

Community Name: _____ Lot/Unit No.: _____

Contractor (if applicable), Name, Phone Number and E-mail address:

Proposed Action:

Affected Feature/Item:

Total Roof Area on House:

Total Roof Area to be Covered by Proposed Solar Panels:

Percentage of Roof Coverage Proposed (Covered area divided by total Roof area):

If NOT located on roof, proposed distance from nearest property line:

Will proposed Solar Panels be visible from any street adjacent to your Lot?

Color of Roof:

Color of Solar Panels:

Max. Height above Roof/Ground:

Summary Description:

ALL SUBMITTALS must include a copy of a Site Plan (Lot Survey), being an 'overhead view' of your entire Property with the location of all existing and proposed improvements shown. Existing fencing on your Property OR ON ADJACENT LOT(s) must be marked with "o"s. ALL SUBMITTALS must also include an Elevation Plan, being drawings or pictures showing what the proposed Improvements will look like when viewed from the side. GROUND-MOUNTED SOLAR PANELS ARE PERMITTED (IF AT ALL) ONLY IN REAR YARD; AND ON CORNER LOTS MAY NOT CROSS SIDE YARD BUILDING SETBACK LINE (FREQUENTLY SHOWN ON PLATS AND SURVEYS AS "B/L"). Provide pictures of Solar Panels AND all conduits, control panels, equipment boxes, etc. (which must match color of siding where connected/mounted). All wires must be hidden.

SITE PLAN (Lot Survey) showing overhead view of entire Lot and all existing and proposed Improvements

ELEVATION PLAN (Pictures or drawings) showing appearance of Proposed Improvement as seen from the side

Application and supporting documents should be uploaded to the Omni Portal App, or (i) mailed to Omni Community Association Managers, Attn: Design Review Board, P.O. Box 395, Grove City, OH 43123, or (ii) emailed to drb@omnihoa.com. ****Processing does not begin until a complete application is submitted, including payment of the processing fee****